

Date turned in \_\_\_\_\_

Amount Requested \_\_\_\_\_

Needed \_\_\_\_\_

Amount Approved \_\_\_\_\_

Salesperson: \_\_\_\_\_



## CUSTOMER RECORD CREDIT APPLICATION

**Please fill out this application form for purchases to be made from API-Marketing, and return by mail or fax:**

Firm Name \_\_\_\_\_ Date \_\_\_\_\_

Street Address \_\_\_\_\_ Phone \_\_\_\_\_ FAX \_\_\_\_\_

Mailing Address \_\_\_\_\_ Years in Business \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Nature of Business \_\_\_\_\_

E-mail Address \_\_\_\_\_ Web Site \_\_\_\_\_

Do you require a purchase order to be issued for all items ordered? ☐ Yes ☐ No

If no, provide names of authorized buyers \_\_\_\_\_

Special Information required on Invoice \_\_\_\_\_

Name of Accounts Payable Supervisor \_\_\_\_\_

**Name(s) of Owners, Partners or Officers if Corporation:** ☐ Sole Proprietor ☐ Partnership ☐ Corporation

Federal Tax ID # (EIN): \_\_\_\_\_

Name \_\_\_\_\_ SSN & Driver's License \_\_\_\_\_

Home Address \_\_\_\_\_ Zip \_\_\_\_\_

Name \_\_\_\_\_ SSN & Driver's License \_\_\_\_\_

Home Address \_\_\_\_\_ Zip \_\_\_\_\_

Bank \_\_\_\_\_ Checking # \_\_\_\_\_ Savings # \_\_\_\_\_

Branch \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone/FAX \_\_\_\_\_

**Credit References:** *Please furnish complete addresses to help process your application.*

1. Name \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax # \_\_\_\_\_ Account # \_\_\_\_\_

2. Name \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax # \_\_\_\_\_ Account # \_\_\_\_\_

3. Name \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax # \_\_\_\_\_ Account # \_\_\_\_\_

If the total balance is paid in full, no finance charge will be imposed. A rate of 1 1/2% (which is an annual rate of 18%) will be charged on all unpaid balances.

**Resale?:** *If yes, please provide resale card.* ☐ Yes ☐ No

Authorized Signature \_\_\_\_\_ Title: \_\_\_\_\_

# AGREEMENT

## OVERRUNS OR UNDERRUNS

Overruns or underruns of 10% or less on ordered quantities of up to 10,000 copies and/or the percentage agreed upon of overruns or underruns on ordered quantities above 10,000 copies, shall constitute acceptable delivery. Printer will bill for quantity ordered within this tolerance. If customer requires guaranteed "no less than" delivery, then percentage tolerance must be doubled and will be billable.

## ALTERATIONS

Alterations represent work performed in addition to original specification. Such additional work shall be charged at current rates and be supported with documentation upon request.

## PROOF

Proofs shall be submitted with original copy. Corrections are to be made on "master set" returned marked "O.K." or "O.K. with corrections" and signed by customer. If revised proofs are desired, request must be made when proofs are returned. Printer regrets any errors that may occur through production undetected, but cannot be held responsible for errors if the customer has not ordered or refused to accept proofs, or failed to return proofs with indication of changes, or has instructed printer to proceed without submission of proofs.

## DELIVERY

Unless otherwise specified, the price quoted is for a single shipment, without storage, F.O.B. local customer's place of business or F.O.B. Auburn Printers & Integrated Marketing platform for out-of-town customers. Proposals are based on continuous and uninterrupted delivery of complete order, unless specifications distinctly state otherwise. Charges related to delivery from customer to printer, or from customer's supplier to printer, are not included in any quotations unless specified. Special priority pickup or delivery service will be provided at current rates upon customer's request. Materials delivered from customer or his suppliers are verified with delivery ticket as cartons, packages, or items shown, only. The accuracy of quantities indicated on such tickets cannot be verified and printer cannot accept liability for shortage based on supplier's tickets. Title for finished work shall pass to the customer upon delivery, to carrier at shipping point, or upon mailing of invoices for finished work, whichever occurs first.

## TERMS

Payment shall be net cash, thirty (30) days from the date of delivery unless otherwise provided in writing. Claims for defects, damages, or shortages must be made by the customer in writing within a period of thirty (30) days after delivery. Failure to make such claim within the stated period shall constitute irrevocable acceptance and an admission that customer fully complies with terms, conditions and specifications. Printer's liability is limited to stated selling prices of any defective goods, and shall in no event include special or consequential damages, including profits (or profits lost). As security for payment of any sum due, or to become due, under terms of any Agreement, printer shall have the right, if necessary, to retain possession of, and shall have a lien on, all customer property in printer's possession including work in process and finished work. The extension of credit or the acceptance of notes, trade acceptance or guarantee of payment shall not affect such security interest and lien.

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For the purpose of obtaining printing from you on credit, this information is warranted to be true. Applicant hereby authorizes Auburn Printers & Integrated Marketing, or its agents, to investigate the references provided to ascertain the undersigned's personal, partnership or corporate credit and financial responsibility.

I/We agree to pay for all the charges to our account under the following terms and conditions:

I/We represent, as the applicant herein, that all debts are currently being paid in the normal course of business, as they become due, and no insolvency exists as defined in the Bankruptcy Reform Act of 1980, and that all orders will cease should this condition as to insolvency become incorrect.

In the event of default of any payment that may become due, I/We agree to pay interest at the rate of 1 1/2% (which is an annual rate of 18%) on all unpaid balances from the date of such default. Purchases must be paid within 30 days of the delivery date.

In the event suit is filed to enforce payment of all sums due under this agreement, I/We agree to pay all reasonable court costs and attorney fees. In the event suit is filed to enforce payment, it is agreed the venue will be in the County of Placer, State of California.

Date \_\_\_\_\_ Signature \_\_\_\_\_ Title \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_ Title \_\_\_\_\_

## PERSONAL GUARANTEE FOR PRIVATELY HELD CORPORATE DEBT

In consideration for credit which may be granted by Auburn Printers & Integrated Marketing to the above applicant corporation, I/We, the undersigned, agree to further and wholly guarantee any debt incurred by \_\_\_\_\_, or its agents, and I/We agree to the terms listed in the above agreement. This personal guarantee for corporate debt may be revoked by the undersigned upon thirty days written notice at Auburn Printers & Integrated Marketing of the undersigned's intention to revoke said personal guarantee. The undersigned shall remain liable for any charges incurred with Auburn Printers & Integrated Marketing prior to the end of said thirty day period.

Owner's signature required.

Guarantor \_\_\_\_\_ Date \_\_\_\_\_ Guarantor \_\_\_\_\_ Date \_\_\_\_\_